

DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION

Regional Office I

Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan

ANNUAL PROCUREMENT PLAN FOR 2023 (CHANGES WITHIN 1ST SEMESTER)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisem ent/Posting of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I REGIONAL OFFICE PROCUREMENT													
50203010-02	OFFICE SUPPLIES AND MATERIAL EXPENSES	FAD/ LRD/ REGULATI ON/ LEGAL	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	208,281.39	208,281.39	-	Sound System-Heavy Duty; Stamping Machine, Rubber Stamps and other related supplies; Digital voice recorder; Headset, USB, with noise cancelling mic; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4; Medicine Kits for Exam (Paracetamol, Dolfenal, Mefenamic Acid, Loperamide, Betadine, Cotton, Band-Aid, White Flower, Sanitary Napkin, etc); Water Dispenser; Single Function Printer; Dual-way Counter Intercom Headset; Water Dispenser; Web Camera
50203010-02	OFFICE SUPPLIES EXPENSES	FAD/ LRD/ REGULATI ON/ LEGAL	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	2,034,199.84	2,034,199.84	-	Citizens' Charter and Handbook; Drum Kit; Brother DR3455 EXTERNAL HD, 1 TB ;Fire Extinguisher, Dry Chemicals ;Fire Extinguisher,refill ;FLASH DRIVE, 16gb ;Floor Foot Doormat; Index Tab,self adhesive, transparent; INK CARTRIDGE HP LASER JET M607-BLACK; Ink for Brother Cyan; Ink for Epson Toner 008 Black; Ink for Epson Toner 008 Cyan; Ink for EpsonToner 008 Magenta; Ink for EpsonToner 008 Yellow; Ink for Brother Magenta; Ink for Brother Yellow; Ink for Brother Black; Loose Leaf Cover, Legal; Magic Mop; Microphone; Muriatic Acid; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4; PRC Dry Seal; Push Pin; Rubber Band, super strong all purpose; SIGN PEN, BLACK, .5mm; SIGN PEN, BLUE, 1mm; SIGN PEN, BLUE,.5mm; SIGN PEN, red; Supplies and Materials to be used in celebration of 50th Founding Anniversary of Professional Regulation Commission and 2023 Professional Regulation Week entitled "PRC Assessment for the First Quarter Performance and Strategic Planning Cum Team Building Activities"; Tape Dispenser, table top; Toner Cartridge HP LaserJET 107A;Toner Cartridge HP LASERJET TONER CF276 (BLACK);Toner Cartridge HP LASERJET TONER CF361A (CYAN);Toner Cartridge HP LASERJET TONER CF362A (YELLOW);Toner Cartridge HP LASERJET TONER CF363A (MAGENTA);Toner CartridgeHP LaserJET CF 287A, black;Toner CartridgeHP LaserJET CF 55A, black;Trash Bag small 26x32;Trash Bin, plastic;Trodat Ink, blue; Uninterruptible Power Supply (UPS);Uninterruptible Power Supply-Heavy Duty;1000m 2 Cores 3 Steel Wire outdoor FTTH fiber optic Drop Wire Cable;Access Point/Router;Desktop Switch Plug and Play Gigabit Ethernet ; EXTERNAL HARD DRIVE, 1 TB ; FTTH Fiber Optic Tool Kit with FC-6S Fiber Cleaver and Optical Power Meter 5MW Visual Fault Locator machine Wire stripper CFS-2; SSD 500gb; White Board (3ftx5ft); Black Ink for Duplo Machine; CUSTOMIZED PERRC BOX; EXTERNAL HARD DRIVE, 1TB; FLASHDRIVE, 16GB capacity; Glue, all purpose; Glue, all purpose, 1000ml; INK, FOR SELF-INKING STAMP; MULTIPURPOSE CLEANER; PAPER, PRC STATIONERY, A4; PAPER, 8.5"x13"; PAPER, PRC STATIONERY, A4; PAPER,

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													Stationery, A4; PAPER, Stationery, Legal; RUBBER BAND, 70mm min lay flat length (#18); SIGN PEN, blue, 0.5mm SIGN PEN, blue, 1.00mm; Stencil Roll for Duplo Machine; TONER for Epson L14150 Black (001); TONER for Epson L14150 Cyan (001); TONER for Epson L14150 Magenta (001); TONER for Epson L14150 Yellow (001); TONER for Epson M200 Black; Black Ink for Duplo Machine; Clutch Spring; Clutch Spring (T-Roll); CORRUGATED BOX; Drum Unit Screen; HP Printer Laserjet Monochrome Toner; MARKER, permanent, bullet type, black; MARKER, permanent, bullet type, blue; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4; Pinion Gear; Press Roller; Puncher, paper, heavy duty; RAGS, all cotton; RECORD BOOK, 300 pages, size: 214mm x 278mm min; RUBBER BAND, 70mm min lay flat length (#18); Rubber Roller; Segment Assembly; Separator Base Unit; SIGN PEN, blue; Signal Lever; STAMP PAD, FELT, bed dimension: 60mm x 100mm min; Stencil Roll for Duplo Machine; Tape Dispenser, table top; TRASHBAG; Ink for Epson L5190 Black; Ink for Epson L5190 Cyan; Ink for Epson L5190 Magenta; Ink for Epson L5190 Yellow; Ink for Epson L5190 Magenta; Ink for Epson L5190 Yellow; SIGN PEN, BLUE, 1mm; Correctable Film Ribbon (Compatibility: AX200 / AX210); Dry Lift-Off tape (Compatibility: AX200 / AX210); PAPER, PRC STATIONERY, 8.5"x13"; SIGN PEN, blue (1mm); SURGICAL MASK, 3 ply; Toner, Ink EPSON, black (L 3110/L 5190).



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50212990-99	Other General Services	REGULATI ON/ FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	61,700.00	61,700.00	-	Uninterruptible Power Supply (UPS) 2 in 1 Computer Cleaner (Air Blower Vacuum Cleaner Blowing Dust Collecting) Cable Concealer Wall Cord Cover Complete Raceway Kit Wire Cables Hide Organizer CCTV- wireless with SD card 128 GB Extension Power Cord with 5 socket (2 meter) Hand-held portable label printer with 8 label sticker tape HHD 1tb Laptop bag Portable Bluetooth Wireless Speaker Karaoke Mic RAM 8GB 3200MHZ DDR4 NON RGB RJ45 Storage box (150 L) Thermal Compound Paste ALL CPU Coolers Video card 64BIT 2GB DDR5 WebCam
<b>REPAIRS AND MAINTENANCE</b>													
50212990-19	OTHER GENERAL SERVICES	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	33,410.80	33,410.80	-	Siphoning and Declogging of Septic Tank In PRC Region I
502129909-99	OTHER GENERAL SERVICES	LRD	NO	Direct Contracting	Within 2023	Within 2023	Within 2023	Within 2023	GoP	55,991.08	55,991.08	-	Repairs and Maintenance - Printing and Duplicating Machines
502130700	Repairs and Maintenance- Furniture and Fixtures	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	170,000.00	170,000.00	-	Regular maintenance of air conditioning units in the Regional Office
50213060-01	Repairs and Maintenance- Motor Vehicle	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	56,000.00	56,000.00	-	For regular maintenance and check ups of PRC Motor Vehicles
<b>COMMUNICATION EXPENSES</b>													
50205020-01	Mobile Expense	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	60,000.00	60,000.00	-	Load Allowance for official mobile phones
5020501000	Postage and Courier Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	490,000.00	490,000.00	-	-Regular transmittal of official documents
<b>WATER EXPENSES</b>													
5020399000	Other Supplies and Materials Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	30,000.00	30,000.00	-	Provision of Drinking Water
<b>RENTAL EXPENSES</b>													
50212990-99	OTHER GENERAL SERVICES	LRD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	600,000.00	600,000.00	-	Rental of Service Vehicles to be used during Licensure Examinations
<b>TRAVELING EXPENSES</b>													



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5020101000	Traveling Expenses	REGULATI ON/ FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	242,500.00	242,500.00	-	Hotel Accommodation for PRC Medicine in Dagupan City Hotel Accommodation for PRC Medicine in La Union Accommodation in celebration of 50th Founding Anniversary of Professional Regulation Commission and 2023 Professional Regulation Week entitled "PRC Assessment for the First Quarter Performance and Strategic Planning Cum Team Building Activities"
<b>OTHER GENERAL SERVICES AND OTHER EXPENSES</b>													
50212990-99	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	23,500.00	23,500.00	-	Annual Tree Planting (Every Founding Anniversary of PRC) (Meals)
50212990-99	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	1,250,000.00	1,250,000.00	-	For Security Services

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5029903000	Representation Expenses	FAD/LRD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	174,600.00	174,600.00	-	AM Snacks for Healthy and Wealthy Activity on June 16, 2023 Cotton Bath Towel (Father's Day Celebration) Cotton Face Towel (Father's Day Celebration) Meals for (Breakfast, AM Snacks, Lunch & PM Snacks) Tree Planting Activity on June 20, 2023 Meals for Father's Day Celebration (PRC Rosales) Meals for Father's Day Celebration (PRINSC) Meals for Father's Day Celebration (PRPANG SC) Meals for the Conduct of Disposal of Valueless Records Meals on Management Meeting on January 12, 2023 Meals on Mother's Day Celebration Meals on PRIME HRM Meals on Public Bidding (Supply and Delivery of 125 Units of Workstation Laptop) Personalize Jewelry Case (Mother's Day Celebration) PM Snacks for Healthy and Wealthy Activity on June 16, 2023 Snacks for Blood Letting Activity on June 22, 2023 Tarpaulin for Father's Day Celebration (3x5) Token for Father's Day Celebration (Best Dad 2023 Award) Token for Father's Day Celebration (Daddy Tiktok Winner) Token for Mother's Day Celebration Tote Katsa Bag (Mother's Day Celebration)
50202010-02	Training Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	158,500.00	158,500.00	-	Automatic Foldable Umbrella with PRC Logo for Project BLEsS Catering Services for Project BLEsS Gel Pen for Project BLEsS Jacket with Collar and Embroidered PRC LOGO for Project BLEsS Notebook for Project BLEsS

GRAND TOTAL

5,648,683.11 5,648,683.11 -

Prepared by:  
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RBAC Secretary

Certified Funds Available / Certified Appropriate Funds Available  
**JENNIFER M. ULLIBAC** / **MAYNATALIE L. ALLIDEM**  
Accountant / Budget Officer

Recommending Approval:  
REGIONAL BIDS AND AWARDS COMMITTEE  
**MAYNATALIE L. ALLIDEM**  
Provisional Member  
**SHIELA M. BORJA**  
Provisional Member  
**BABYLINDA O. REYES**  
Vice Chairperson

**MARIE GRACE P. NAVA**  
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Chairperson

Approved by:  
HEAD OF THE PROCURING ENTITY  
**ATTY. ARLE RUTH B. SACAY-SABELO**  
Regional Director